



BOARD MEMBER EXPECTATIONS

The following set of guidelines is intended to help clarify membership expectations and maximize board member contributions to the workings of the Board of Directors and to the strategic efforts of the organization. Board Members:

1. Shall hold office for a three-year term, with the option to serve a consecutive second term. Exceptions to the rule are documented in the by-laws.
2. Develop a foundational appreciation and understanding of Achieve Brown County's work that will begin with attending new board member orientation prior to, or within the first 60 days of joining the Board of Directors.
3. Make every effort to attend and actively participate in six formal Board meetings per year (usually on the even months) and any special sessions that may be called.
4. Come to meetings prepared, having completed all necessary pre-work to be an informed and active meeting participant.
5. Approve Achieve Brown County annual budget, audit report and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities.
6. Serve on and meaningfully contribute to at least one committee and participate in four to six meetings of that committee per year (one per quarter or odd months, depending on the committee).
7. Review outcomes and metrics created by Achieve Brown County for evaluating its impact and annually assessing its performance and effectiveness using those metrics and other anecdotal evidence.
8. Act as ambassadors and advocates for Achieve Brown County by actively promoting awareness and understanding of Achieve Brown County's mission, work, and impact within the community and among personal and business connections. This responsibility may be fulfilled through informal conversations, relationship-based outreach, community engagement, or other appropriate means consistent with the Board Member's role and networks.
9. While contributions of time, talent, and expertise in service to Achieve Brown County through Board service is greatly appreciated, we additionally ask for a financial commitment to the organization through an annual gift of any amount. This annual contribution enables Achieve Brown County to report 100% Board Member contributions.
10. Actively engage in and carry out Board work, including assisting the Executive Director and Board Chair in identifying and recruiting qualified Board members, and ensuring that Board resolutions and decisions are implemented in partnership with the Executive Director and other Board Members.

The undersigned agrees with these statements and will strive to reflect these expectations as Board Members to the Achieve Brown County Board of Directors.

Board Member Name Printed

Board Member Signature

Date Signed