

VISTA Assignment Description (VAD)

Title: Community Voice VISTA

Sponsoring Organization: Achieve Brown County

Project Name: Achieve Brown County II

Project Number: 19VSNWI003

Project Period: 04/24/2022 - 04/22/2023

Site Name: Achieve Brown County

Focus Area(s)

Primary: Education

Secondary: Healthy Futures

VISTA Assignment Objectives and Member Activities

Goal of the Overall VISTA Project: The Community Voice VISTA will develop a comprehensive approach to engage community members in sharing their voice to inform the collaborative action work at ABC. An emphasis on equity and a commitment to engaging BIPOC community members in order to improve cradle to career outcomes for kids and young adults in Brown County. The VISTA will engage in research, designing and launching community voice work for ABC. They will build the capacity of ABC by launching community voice work and by bringing community voice to established Collaborative Action Teams which will help to reduce equity gaps and increase outcomes for kids and young adults that will ultimately break the cycle of poverty.

Objective of the Assignment

Onboarding to the work of ABC and our Collaborative Action department as well as StriveTogether and both collective impact and community voice work.

Member Activity (04/24/2022 - 06/30/2022): •Learn about the mission, vision, and history of ABC and StriveTogether. •Learn about ABC's Collaborative Action department, workflow processes and existing action teams with a focus on understanding where community voice work has taken place and where there are opportunities for it to take place in the future. •Review ABC's existing work and research related to community voice work. •Research collective impact work locally and nationally to see who is doing community voice work well. Find best practices. •Further research local and national community voice taking place outside of the collective impact space. Find best practices. •Research the StriveTogether network to find best practices related to community voice work. •Compile research findings present them to ABC's Director of Collaborative Action and ABC's Leadership Team.

Objective of the Assignment

Design a plan to launch Community Voice work for ABC.

Member Activity (07/01/2022 - 07/31/2022): •Design a community voice collection guide that will outline the variety of community voice tools ABC will have in its community voice portfolio. •Build a budget template to outline costs for the various types of community voice work that ABC might engage in. •Research potential funding sources to support community voice work costs and source funding to support costs that are not in ABC's existing annual budget. •Create a recruitment guide to support community participation in voice work. •Create a facilitation guide for ABC staff or volunteers who will lead community voice collection and a note taking training guide for ABC staff or volunteers who will serve as notetakers during community voice work. •Develop a volunteer recruitment and management process for any volunteer roles that might be needed for assisting with community voice work. •Develop an analysis guide to inform the process and ways in which analysis of community voice work will take place, accounting for where data will be stored and the ways in which the data might be shared after the community voice work is complete.

Objective of the Assignment

Launch community voice work in support of two or more outcome areas resulting in insights that will lead to sustainable systems change to eliminate poverty and build equitable outcomes for youth and young adults. Create a feedback process for continuous improvement.

Member Activity (08/01/2022 - 04/22/2023): •Research the work of ABC's collaborative action teams to understand which teams might benefit most from engagement with community voice work. •Work in partnership with the selected collaborative action team to identify the outcome(s) which the team is looking to affect and plan community voice work with the team using the various tools and guides that have previously been developed. •Analyze data collected using the analysis guide and develop a presentation to share learnings with the collaborative action team, ABC and other stakeholders. •Develop surveys to seek feedback from partners, staff, volunteers and community voice participants to create improvement opportunities for future community voice work; adjust any tools and guides that were previously created based on feedback received.